

**Occupational Employment Projections, Year 2002 Projected to Year 2012**  
**The Mississippi Partnership Workforce Investment Area**

Standard Occupational Classification (SOC)		2002 Employment	2012 Projected Employment	Projected Employment Growth 2002 to 2012		Total Projected Avg. Annual Job Openings
Code	Occupation			Number	Percent	
<b>43-0000</b>	<b>Office and Administrative Support Occupations</b>	<b>50,000</b>	<b>54,430</b>	<b>4,430</b>	<b>8.9%</b>	<b>1,700</b>
<b>43-1000</b>	<b>Supervisors, Office and Administrative Support Workers</b>	<b>3,710</b>	<b>4,130</b>	<b>420</b>	<b>11.3%</b>	<b>120</b>
43-1011	First-Line Supervisors/Managers of Office and Administrative Support Workers	3,710	4,130	420	11.3%	120
<b>43-2000</b>	<b>Communications Equipment Operators</b>	<b>610</b>	<b>520</b>	<b>-90</b>	<b>-14.8%</b>	<b>15</b>
43-2011	Switchboard Operators, Including Answering Service	390	400	10	2.6%	10
43-2021	Telephone Operators	180	100	-80	-44.4%	5
43-2099	Misc. Communications Equipment Operators	40	30	-10	-25.0%	0
<b>43-3000</b>	<b>Financial Clerks</b>	<b>8,700</b>	<b>9,630</b>	<b>930</b>	<b>10.7%</b>	<b>320</b>
43-3011	Bill and Account Collectors	780	980	200	25.6%	35
43-3021	Billing and Posting Clerks and Machine Operators	1,010	1,090	80	7.9%	25
43-3031	Bookkeeping, Accounting, and Auditing Clerks	4,220	4,540	320	7.6%	110
43-3041	Gaming Cage Workers	20	30	10	50.0%	0
43-3051	Payroll and Timekeeping Clerks	620	670	50	8.1%	20
43-3061	Procurement Clerks	170	150	-20	-11.8%	5
43-3071	Tellers	1,890	2,170	280	14.8%	120
<b>43-4000</b>	<b>Information and Record Clerks</b>	<b>8,890</b>	<b>10,580</b>	<b>1,690</b>	<b>19.0%</b>	<b>385</b>
43-4011	Brokerage Clerks	50	40	-10	-20.0%	0
43-4021	Correspondence Clerks	60	50	-10	-16.7%	0
43-4031	Court, Municipal, and License Clerks	380	420	40	10.5%	15
43-4041	Credit Authorizers, Checkers, and Clerks	40	40	0	0.0%	0
43-4051	Customer Service Representatives	2,290	2,880	590	25.8%	95
43-4061	Eligibility Interviewers, Government Programs	280	260	-20	-7.1%	10
43-4071	File Clerks	820	910	90	11.0%	35
43-4081	Hotel, Motel, and Resort Desk Clerks	470	560	90	19.1%	30
43-4111	Interviewers, Except Eligibility and Loan	590	820	230	39.0%	40

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43-4121	Library Assistants, Clerical	130	160	30	23.1%	10
43-4131	Loan Interviewers and Clerks	320	290	-30	-9.4%	5
43-4141	New Accounts Clerks	200	240	40	20.0%	10
43-4151	Order Clerks	600	550	-50	-8.3%	15
43-4161	Human Resources Assistants, Except Payroll and Timekeeping	340	420	80	23.5%	15
43-4171	Receptionists and Information Clerks	1,970	2,580	610	31.0%	110
43-4181	Reservation and Transportation Ticket Agents and Travel Clerks	40	40	0	0.0%	0
43-4999	Misc. Financial, Information, and Record Clerks	330	340	10	3.0%	5
<b>43-5000</b>	<b>Material Recording, Scheduling, Dispatching, and Distributing Workers</b>	<b>12,120</b>	<b>12,720</b>	<b>600</b>	<b>5.0%</b>	<b>420</b>
43-5011	Cargo and Freight Agents	50	60	10	20.0%	0
43-5021	Couriers and Messengers	270	270	0	0.0%	5
43-5031	Police, Fire, and Ambulance Dispatchers	360	390	30	8.3%	10
43-5032	Dispatchers, Except Police, Fire, and Ambulance	370	410	40	10.8%	10
43-5041	Meter Readers, Utilities	360	320	-40	-11.1%	10
43-5051	Postal Service Clerks	210	220	10	4.8%	5
43-5052	Postal Service Mail Carriers	900	960	60	6.7%	35
43-5053	Postal Service Mail Sorters, Processors, and Processing Machine Operators	200	190	-10	-5.0%	5
43-5061	Production, Planning, and Expediting Clerks	790	940	150	19.0%	35
43-5071	Shipping, Receiving, and Traffic Clerks	3,090	3,270	180	5.8%	80
43-5081	Stock Clerks and Order Fillers	5,180	5,280	100	1.9%	200
43-5111	Weighers, Measurers, Checkers, and Samplers, Recordkeeping	300	350	50	16.7%	15
43-5199	Misc. Material Recording, Scheduling, Dispatching, and Distributing Workers	60	60	0	0.0%	0
<b>43-6000</b>	<b>Secretaries and Administrative Assistants</b>	<b>8,640</b>	<b>9,060</b>	<b>420</b>	<b>4.9%</b>	<b>210</b>
43-6011	Executive Secretaries and Administrative Assistants	1,820	2,010	190	10.4%	55
43-6012	Legal Secretaries	420	550	130	31.0%	20

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43-6013	Medical Secretaries	480	560	80	16.7%	15
43-6014	Secretaries, Except Legal, Medical, and Executive	5,920	5,940	20	0.3%	115
<b>43-9000</b>	<b>Other Office and Administrative Support Workers</b>	<b>7,340</b>	<b>7,800</b>	<b>460</b>	<b>6.3%</b>	<b>230</b>
43-9011	Computer Operators	450	390	-60	-13.3%	10
43-9021	Data Entry Keyers	960	930	-30	-3.1%	25
43-9022	Word Processors and Typists	330	230	-100	-30.3%	5
43-9031	Desktop Publishers	20	30	10	50.0%	0
43-9041	Insurance Claims and Policy Processing Clerks	240	270	30	12.5%	5
43-9051	Mail Clerks and Mail Machine Operators, Except Postal Service	180	190	10	5.6%	5
43-9061	Office Clerks, General	4,610	5,220	610	13.2%	165
43-9071	Office Machine Operators, Except Computer	240	240	0	0.0%	5
43-9081	Proofreaders and Copy Markers	30	30	0	0.0%	0
43-9111	Statistical Assistants	10	10	0	0.0%	0
43-9999	Misc. Secretaries, Administrative Assistants, and Other Office Support Workers	280	280	0	0.0%	5